

**GREATER LAKES / SAWGRASS BAY
COMMUNITY DEVELOPMENT DISTRICT**

DISTRICT OFFICE · 8529 South Park Circle – Suite 330 – Orlando, FL 32819

**GREATER LAKES/SAWGRASS BAY
COMMUNITY DEVELOPMENT
DISTRICT
BOARD OF SUPERVISORS'
MEETING
NOVEMBER 19, 2014**

**GREATER LAKES/SAWGRASS BAY
COMMUNITY DEVELOPMENT DISTRICT
AGENDA
NOVEMBER 19, 2014 at 11:00 a.m.**

Cagan Crossings County Library
16729 Cagan Oaks
Clermont, FL 34714

District Board of Supervisors	James Walker Cynthia Oldsen Marian Fowler Penny Baum Curt Wilkinson	Board Supervisor, Chairman Board Supervisor, Vice Chairperson Board Supervisor, Assistant Secretary Board Supervisor, Assistant Secretary Board Supervisor, Assistant Secretary
District Manager	Jeremy Needham	Rizzetta & Company, Inc.
District Attorney	Larry Brown	Brown, Garganese, Weiss & D'Agresta
District Engineer	Vacant	Vacant

All Cellular phones and pagers must be turned off during the meeting.

The District Agenda is comprised of five different sections:

The meeting will begin promptly at **11:00 a.m.** with the first section which is called **Audience Comments**. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING.** The second section is called **Staff Reports**. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The third section is called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The fourth section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (407) 472-2471 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The final section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (407) 472-2471, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE · 8529 South Park Circle – Suite 330 – Orlando, FL 32819

November 5, 2014

Board of Supervisors
Greater Lakes/Sawgrass Bay
Community Development District

AGENDA

Dear Board Members:

The **regular** Meeting of the Greater Lakes/Sawgrass Bay Community Development District will be held on **Wednesday, November 19, 2014 at 11:00 a.m.** at the Cagan Crossings County Library, located at 16729 Cagan Oaks, Clermont, FL 34714. Following are the agendas for the meetings.

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - D. Consultant Report, Dan Roberts
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Resolution 2015-02, Canvas and Certify Landowner ResultsTab 1
 1. Administer Oath to Newly Elected Board Member(s)
 - B. Consideration of Resolution 2015-03, Redesignating Officers ...Tab 2
 - C. Consideration of the Minutes of the Board of Supervisors' Regular and Audit Meeting held on October 15, 2014.....Tab 3
 - D. Consideration of Operation and Maintenance Expenditures for October 2014.....Tab 4
- 5. BUSINESS ITEMS**
 - A. Update on Wall Repairs on Superior Blvd.
 - B. Update on DR Horton Negotiations
- 6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (407) 472-2471.

Very truly yours,

Jeremy Needham

Jeremy Needham
District Manager

TAB 1

RESOLUTION 2015-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Greater Lakes/Sawgrass Bay Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Lake County, Florida; and

WHEREAS, pursuant to Section 190.006(2), Florida Statutes, a landowners meeting is required to be held within 90 days of the District's creation and every two years following the creation of the Community Development District for the purpose of electing supervisors of the District; and

WHEREAS, following proper publication and notice thereof, such landowners meeting was held on November 19, 2014, the Minutes of which are attached hereto as **Exhibit A**, and at which the below recited persons were duly elected by virtue of the votes cast in their respective favor; and

WHEREAS, the Board of Supervisors of the District, by means of this Resolution, desire to canvas the votes and declare and certify the results of said election.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The following persons are found, certified, and declared to have been duly elected as Supervisors of and for the District, having been elected by the votes cast in their favor as shown:

_____	_____ Votes
_____	_____ Votes
_____	_____ Votes

Section 2. In accordance with Section 190.006(2), Florida Statutes, and by virtue of the number of votes cast for the respective Supervisors, the above-named persons are declared to have been elected for the following terms of office:

_____ Four Year Term

_____ Four Year Term

_____ Two Year Term

Section 3. This resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 19th DAY OF NOVEMBER, 2014.

**GREATER LAKES/SAWGRASS BAY
COMMUNITY DEVELOPMENT
DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASSISTANT SECRETARY

**GREATER LAKES/SAWGRASS BAY
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
OATH OF OFFICE**

I, _____, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THE STATE OF FLORIDA.

Board Supervisor

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA
COUNTY OF _____

The foregoing oath was administered before me this ___ day of _____, 20____, by _____, who personally appeared before me, and is personally known to me or has produced _____ as identification, and is the person described in and who took the aforementioned oath as a Member of the Board of Supervisors of Greater Lakes/Sawgrass Bay Community Development District and acknowledged to and before me that he/she took said oath for the purposes therein expressed.

(NOTARY SEAL)

Notary Public, State of Florida

Print Name: _____

Commission No.: _____ Expires: _____

TAB 2

RESOLUTION 2015-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT DESIGNATING SELECT OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Greater Lakes/Sawgrass Bay Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Lake County, Florida; and

WHEREAS, the Board of Supervisors desires to designate select Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT:

Section 1. _____ is appointed Chairman.

Section 2. _____ is appointed Vice Chairman.

Section 3. _____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

Anthony Jeancola _____ is appointed Assistant Secretary.

Eric Dailey _____ is appointed Assistant Secretary.

Section 4. This Resolution shall not supersede any appointments made by the Board other than those specified in Sections 1, 2 and 3.

Section 5. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 19th DAY OF NOVEMBER, 2014.

GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT

CHAIRMAN/VICE CHAIRMAN

ATTEST:

ASSISTANT SECRETARY

TAB 3

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**GREATER LAKES/SAWGRASS BAY
COMMUNITY DEVELOPMENT DISTRICT**

The **Audit Review Committee** meeting of the Committee Members of the Greater Lakes/Sawgrass Bay Community Development District was held on **Wednesday, October 15, 2014 at 11:07 a.m.** at the Cagan Crossings County Library, located at 16729 Cagan Oaks, Clermont, FL 34714.

Present:

Jim Walker	Committee Member
Cindy Oldsen	Committee Member
Penny Baum	Committee Member
Marian Fowler	Committee Member
Jeremy Needham	District Manager, Rizzetta & Company, Inc.
Larry Brown	District Counsel, Brown, Garganese, Weiss & D'Agresta
Audience Members	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Needham called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

Presentation of Auditor Selection Evaluation Criteria

The Audit Review Committee reviewed the auditor selection evaluation criteria. Mr. Needham discussed the items proposals were graded on and stated that the items were usually graded at 20 points each. He stated that they were: Ability of Personnel, Experience, Understanding of Scope of Work, Ability to Furnish the Services and Price. Brief discussion ensued regarding points. The Audit Review Committee suggested reviewing proposals with price.

THIRD ORDER OF BUSINESS

Presentation of Audit Proposal Instructions

The Audit Review Committee reviewed the audit proposal instructions. There were no questions or concerns.

FOURTH ORDER OF BUSINESS

**Presentation of Advertisement for Proposals for
Annual Auditing Services**

The Audit Review Committee reviewed the advertisement for proposals for annual auditing services and discussed a due date of Friday November 21, 2014 by 12:00 p.m. The Committee Members stated that it would be okay for Rizzetta and Company, Inc to also solicit for proposals in addition to the advertisement in the newspaper for proposals.

The Audit Review Committee suggested setting the Audit Review Committee Meeting to rank proposals for Wednesday, December 17, 2014 at 11:00 a.m. at the Cagan Crossings County Library, located at 16729 Cagan Oaks, Clermont, FL 34714.

FIFTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Fowler, seconded by Ms. Oldsen, with all in favor, the Board adjourned the meeting of the Audit Review Committee at 11:13 a.m. for Greater Lakes/Sawgrass Bay Community Development District.
--

Assistant Secretary

Chairman/Vice Chairman

BLANK SHEET

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**GREATER LAKES/SAWGRASS BAY
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Greater Lakes/Sawgrass Bay Community Development District was held on **Wednesday, October 15, 2014 at 11:13 a.m.** at the Cagan Crossings County Library, located at 16729 Cagan Oaks, Clermont, FL 34714.

Present and constituting a quorum were:

Jim Walker	Board Supervisor, Chairman
Cindy Oldsen	Board Supervisor, Vice Chairperson
Penny Baum	Board Supervisor, Assistant Secretary
Marian Fowler	Board Supervisor, Assistant Secretary

Also present were:

Jeremy Needham	District Manager, Rizzetta & Company, Inc.
Larry Brown	District Counsel, Brown, Garganese, Weiss & D'Agresta
Dan Roberts	Consultant (<i>via phone</i>)
Audience Members	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Needham called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

Audience Comments on the Agenda

Mr. Needham asked for comments from the audience on the agenda. There were none.

THIRD ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
Not present.
- C. District Manager
Mr. Needham discussed the wall issue and it was stated that Mr. Roberts would continue to seek a solution regarding the wall with DR Horton.

FOURTH ORDER OF BUSINESS

**Consideration of the Minutes of the Board of
Supervisors' Regular Meeting held on September 17,
2014**

Mr. Needham stated that the minutes were reviewed by District Counsel.

On a motion by Ms. Fowler, seconded by Ms. Oldsen, with all in favor, the Board approved the minutes of the Board of Supervisors' Regular Meeting held on September 17, 2014 for Greater Lakes/Sawgrass Bay Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Operation and Maintenance
Expenditures for September 2014**

Mr. Needham reviewed the expenditures for the Board.

On a motion by Ms. Oldsen, seconded by Mr. Walker, with all in favor, the Board approved the Operations and Maintenance Expenditures for September 2014 (\$40,938.58) for Greater Lakes/Sawgrass Bay Community Development District.

SIXTH ORDER OF BUSINESS

Review of Down to Earth Property Inspection Report

The Board of Supervisors reviewed the Down to Earth property inspection report.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-01, Redesignating
Officers**

The Board of Supervisors discussed the Redesignating Officers Resolution. Mr. Walker remained Chairman, Ms. Oldsen remained Vice Chairperson and Ms. Baum, Ms. Fowler, Mr. Needham and Ms. Dobbins remained Assistant Secretaries. Mr. Wilkinson was designated as Assistant Secretary.

On a motion by Ms. Fowler, seconded by Mr. Walker, with all in favor, the Board adopted Resolution 2015-01, Redesignating Officers for Greater Lakes/Sawgrass Bay Community Development District.

EIGHTH ORDER OF BUSINESS

**Ratification of Arbitrage Rebate Report Special
Assessment Bonds, Series 2006A**

The Board of Supervisors reviewed the Arbitrage Rebate Report for Special Assessment Bonds, Series 2006A. Mr. Needham stated that there was no cumulative rebate liability as of July 31, 2014. There were no concerns or questions.

On a motion by Ms. Oldsen, seconded by Mr. Walker, with all in favor, the Board ratified Arbitrage Rebate Report for Special Assessment Bonds, Series 2006A for Greater Lakes/Sawgrass Bay Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Recommendations from the Audit
Review Committee**

The Board of Supervisors discussed the recommendations from the Audit Review Committee. The Audit Review Committee Recommended reviewing proposals with price and allowing Rizzetta & Co. Inc to solicit proposals in addition to placing a notice in the newspaper, setting a due date for proposals to be sent in by 12:00 p.m. on Friday, November 21, 2014 and setting the Ranking Meeting for December 17, 2014 at 11:00 a.m. at the Cagan Crossings County Library, located at 16729 Cagan Oaks, Clermont, FL 34714.

On a motion by Ms. Oldsen, seconded by Mr. Walker, with all in favor, the Board accepted the said recommendations from the Audit Review Committee for Greater Lakes/Sawgrass Bay Community Development District.

TENTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

There were no audience comments. It was requested that the District Manager add a section within the minutes for any reports from Mr. Roberts, titled "Consultant Reports".

Mr. Needham stated that the Board will hold the next regular meeting on Wednesday, November 19, 2014 at 11:00 a.m. at the Cagan Crossing County Library, located at 16729 Cagan Oaks, Clermont, Florida 34714.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Oldsen, seconded by Ms. Baum, with all in favor, the Board adjourned the meeting of the Board of Supervisors at 11:58 a.m. for Greater Lakes/Sawgrass Bay Community Development District.

Assistant Secretary

Chairman/Vice Chairman

TAB 4