

**GREATER LAKES / SAWGRASS BAY
COMMUNITY DEVELOPMENT DISTRICT**

DISTRICT OFFICE · 8529 South Park Circle – Suite 330 – Orlando, FL 32819

**GREATER LAKES/SAWGRASS BAY
COMMUNITY DEVELOPMENT
DISTRICT
LANDOWNER ELECTION
MEETING
NOVEMBER 19, 2014**

GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE · 8529 South Park Circle – Suite 330 – Orlando, FL 32819

November 5, 2014

Board of Supervisors
Greater Lakes/Sawgrass Bay
Community Development District

AGENDA

Dear Board Members:

The **Landowner Election** Meeting of the Greater Lakes/Sawgrass Bay Community Development District will be held on **Wednesday, November 19, 2014 at 11:00 a.m.** at the Cagan Crossings County Library, located at 16729 Cagan Oaks, Clermont, FL 34714. Following are the agendas for the meetings.

LANDOWNERS' MEETING

- 1. CALL TO ORDER**
- 2. ELECTION OF CHAIRMAN FOR PURPOSE OF CONDUCTING LANDOWNERS' ELECTION**
- 3. DETERMINATION OF NUMBER OF VOTING UNITS REPRESENTED**
- 4. NOMINATIONS FOR POSITIONS OF SUPERVISORS**
- 5. CASTING OF BALLOTS**
- 6. TABULATION OF BALLOTS**
- 7. LANDOWNERS' QUESTIONS AND COMMENTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (407) 472-2471.

Very truly yours,

Jeremy Needham

Jeremy Needham
District Manager

**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING
OF THE GREATER LAKES SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT
FOR THE ELECTION OF THREE (3) SUPERVISORS**

DATE: Wednesday, November 19, 2014
TIME: 11:00 a.m.
PLACE: Cagan Crossing County Library
16729 Cagan Oaks,
Clermont, FL 34714

Pursuant to Chapter 190, Florida Statutes, after a Community Development District ("District") has been established and the landowners have held their initial election, there shall be a subsequent landowners' meeting for the purpose of electing members of the Board of Supervisors every two (2) years until the District qualifies to have its board members elected by the qualified electors of the district. The following instructions on how all landowners may participate in the election is intended to comply with Section 190.006(2)(b), Florida Statutes, as amended by Chapter 2004-353, Laws of Florida.

A landowner may vote in person at the Landowners' Meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one (1) vote per acre of land owned by him or her and located within the District, for each person that the landowner desires to elect to a position on the Board of Supervisors that is open for election for the upcoming term (one (1) seat on the Board will be up for election). A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one vote with respect thereto. Please note that a particular real property is entitled to only one (1) vote for each eligible acre of land or fraction thereof; therefore, two (2) or more people who own real property in common, that is one acre or less, are together entitled to only one (1) vote for that real property.

At the Landowners' Meeting, the first step is to elect a chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he/she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board of Supervisors that is open for election for the upcoming term. The two (2) candidates receiving the highest number of votes shall be elected for a term of four (4) years. The person receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election, or if the election is held prior to the expiration of the term of the incumbent Supervisor or vacant Supervisor seat, then upon the term of the incumbent Supervisor or vacant Supervisor seat. Thereafter, there shall be an election of supervisors for the District every two (2) years in November on a date established by the Board of Supervisors upon proper notice until the District qualifies to have its board members elected by the qualified electors of the District.

A proxy is available upon request. To be valid, each proxy must be signed by one (1) of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one (1) vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

OFFICIAL BALLOT
GREATER LAKES SAWGRASS COMMUNITY DEVELOPMENT DISTRICT
LAKE COUNTY, FLORIDA
LANDOWNERS' ELECTION MEETING WEDNESDAY, NOVEMBER 19, 2014

For Election (3 Supervisors): The two (2) candidates receiving the highest number of votes will each receive a four (4) year term, and the one (1) candidate receiving the next largest number of votes will receive a two (2) year term, with the term of office for each successful candidate commencing upon election, or if the expiration of the incumbent Supervisor's term or vacant Supervisor's seat is after the date of the election, then upon the expiration of the incumbent Supervisor's term or vacant Supervisor's seat.

The undersigned certifies that he/she/it is the fee simple owner of land, or the proxy holder for the fee simple owner of land, located within the Greater Lakes Community Development District and described as follows:

Description	Acreage
_____	_____
_____	_____
_____	_____

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel.] [If more space is needed, identification of Parcels owned may be incorporated by reference to an attachment hereto.] **or**

Attach Proxy.

I, _____, as Landowner, or as the proxy holder of _____ (Landowner) pursuant to the Landowner's Proxy attached hereto, do cast my votes as follows:

NAME OF CANDIDATE	NUMBER OF VOTES
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

Date: _____

Signed: _____

Printed Name: _____

**LANDOWNER PROXY
 LANDOWNERS' MEETING – WEDNESDAY, NOVEMBER 19, 2014
 GREATER LAKES SAWGRASS BAY
 COMMUNITY DEVELOPMENT DISTRICT
 LAKE COUNTY, FLORIDA**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints:

 Proxy Holder

for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Greater Lakes Sawgrass Bay Community Development District, at the Cagan Crossings County Library, located at 16729 Cagan Oaks, Clermont, FL 34714, on Wednesday, November 19, 2014, at 11:00 a.m., and at any continuances or adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may be considered at said meeting, including, but not limited to, the election of members of the Board of Supervisors. Said Proxy Holder may vote in accordance with his or her discretion on all matters not known or determined at the time of solicitation of this proxy, which may be legally be considered at said meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked. This proxy is to continue in full force and effect from the date hereof until the conclusion of the annual meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the annual meeting prior to the Proxy Holder exercising the voting rights conferred herein.

 Printed Name of Landowner
 or, if applicable, authorized representative of Landowner

 Signature of Landowner or Landowner's Representative

 Date

<u>Parcel Description</u>	<u>Acreage</u>	<u>Authorized Votes*</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

(must be street address, tax parcel ID number, or legal description attached)

Total Number of Authorized Votes: _____

*Pursuant to section 190.006(2) (b), Florida Statutes, a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto.

Please note that a particular real property is entitled to only one vote for each eligible acre of lands or fraction thereof; two (2) or more persons who own real property in common that is one acre or less are together entitled to only one vote for that real property. If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto. (e.g. bylaws, corporate resolution, etc.) If more than one parcel, each must be listed or described.